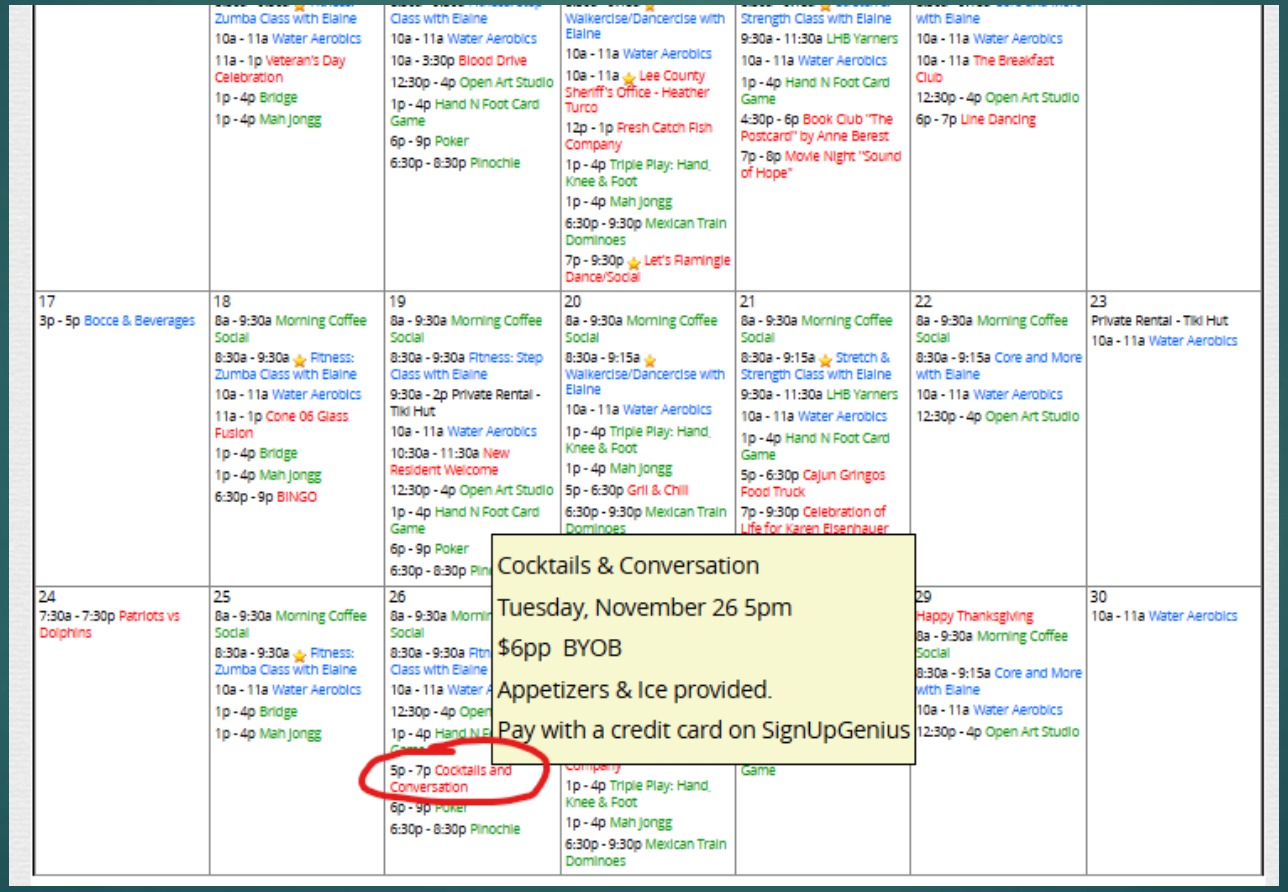
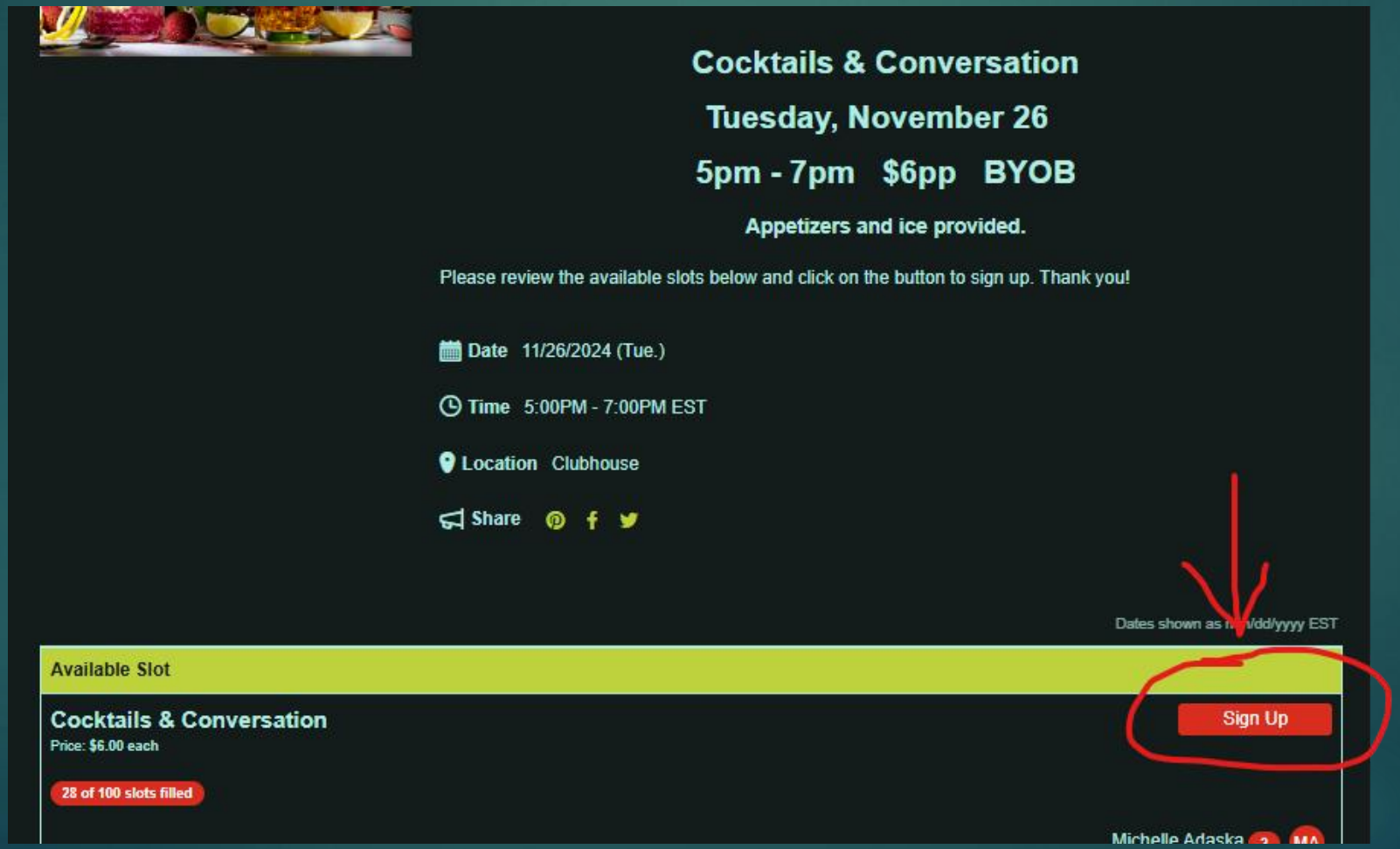
How to Signup for an Event from the calendar

Open the LHB Calendar and click on the event

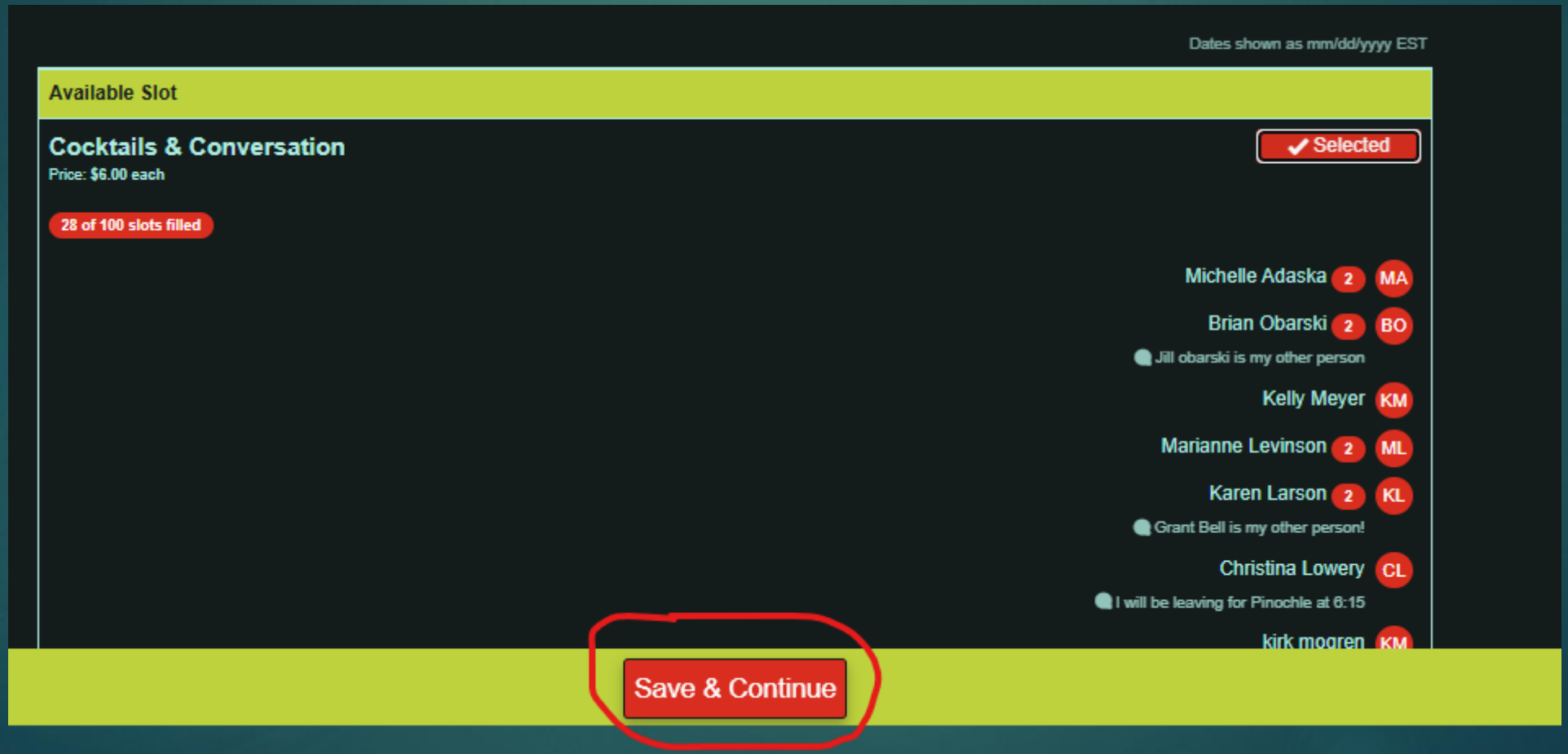


When the page opens click on the Signup Genius Link on the page

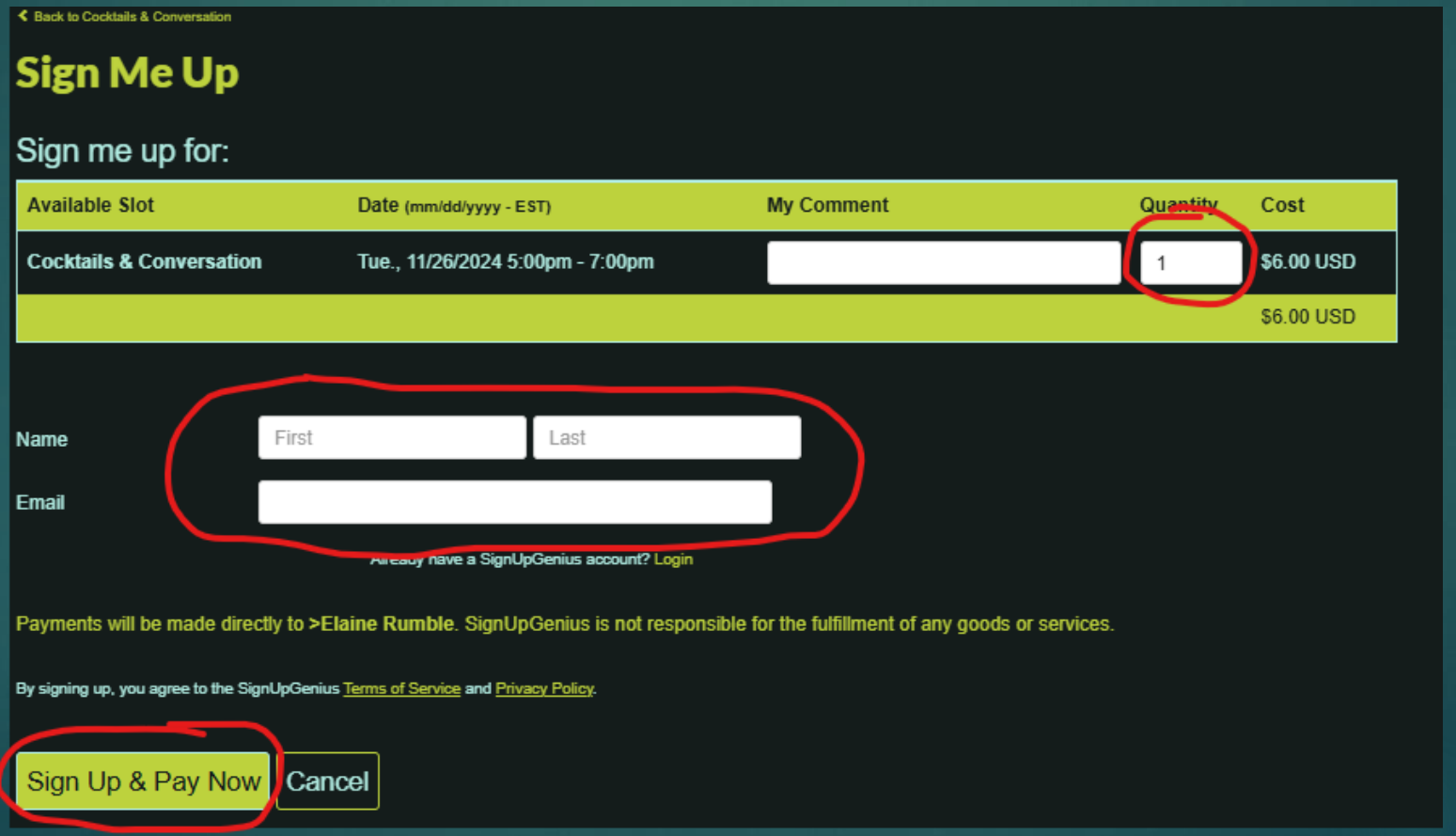
On the Signup Genius page there will be information on the day, time, cost, who has signed up and a "**Sign Up**" button



After you click the sign-up button you must hit "**Save & Continue**" at the bottom of the page



Here you select how many are attending, your name, email address and click "**Sign Up & Pay**" (**do not create an account**)



On this page you enter your credit card information and click on "**Pay Now**"

This page will have the fields to enter your credit card information and pay for the event. A picture of this page will be added soon.

Thank you for your cooperation with the new system for events!